




RUSS DEATON
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BILL HASLAM
Governor

MEMORANDUM

TO: John Morgan
Chancellor, Tennessee Board of Regents

FROM: Russ Deaton 

SUBJECT: Approval of the Tennessee Technological University
Letter of Application to Plan the Vehicle Engineering BS Program

DATE: December 11, 2015

In accordance with THEC policies, colleges and universities are required to submit Letters of Application for authorization to proceed with developing proposals for new academic programs and units. The THEC financial projection form for the proposed program must accompany the letter of intent to plan. Upon THEC approval to proceed with developing proposals, institutions should do so in a manner consistent with THEC policies and criteria.

Programs must document relevance to institution's mission, provide enrollment, graduation and financial projections, describe the anticipated evaluation process, document employer and student demand, and certify that the proposed program will not duplicate existing offerings at other Tennessee public institutions. The proposal must ensure faculty sufficiency, existence of student support resources, and adequacy of library, space, equipment, and technology.

I approve Tennessee Technological University to plan the Bachelor of Science in Vehicle Engineering. It is understood that the proposed program will be in accord with the mission at TTU and will meet the *Master Plan for Tennessee Postsecondary Education 2015-25* degree completion and workforce development objectives, and will be implemented with existing funds.

The Letter of Application projects implementation of an approved program in August 2016. Please be advised that the Letter of Intent itself will be posted on the THEC website for public disclosure.

cc: Dr. Tristan Denley, TBR
Dr. Philip Oldham, TTU
Dr. Baham Ghorashi, TTU
Betty Dandridge Johnson, THEC